

Otaki and Ashford Park – Community Liaison Group

Minutes

DATE	6 December	TIME	6:00pm	FACILITATOR	Mark Keith
------	------------	------	--------	-------------	------------

Present

Residents: Andreas Paxie (AP), Barbara Clayton (BC), Campbell Andrews (CA), Dennis Harnett (DH), Holly Busche (HB), John Clayton (JC), Rob MacIndoe (RM)

Friends of Otaki River: Max Lutz

Winstone Aggregates: Wiremu Adams (WA)

KCDC: Simon Amos (SA)

GWRC: no rep

Chair and minute scribe: Mark Keith (MK)

Apologies: Gary Edwards (Winstone), Emily McDowall (GWRC), Ben Jamison, Carolyn Jolley, Dale Davey, Janet MacDonald, Richard Wyn, Tiana Morgans, Derek Kelly, G&M Gordon, Shelley Warwick (KCDC), Christine Papps (KCDC); Dan McGregor (Winstone)

APPROVAL OF MINUTES

The minutes from the May meeting were approved.

REPORTS

The following reports were tabled:

Supplier	Report Name	Date
Winstone Aggregates	Ashford Park Progress Report	10 November 2023
	2023 Annual Water Quality Report	31 October 2023
Kapiti Coast District Council	Compliance Inspection Report	8 November 2023

MINUTES

Ashford Park Progress Report [Winstone Aggregates]

WA anticipates extraction (within the current stage) will be completed by June, depending on demand.

AP queried whether remedial planting had been carried out, WA stated none had commenced on the right side.

AP queried whether Winstone plans to excavate (during stage 3) closer to the island, WA stated they [Winstone] are unable to touch that area at the moment (between stage 1 and the island).

It was noted that there was a complaint relating to dust however this wasn't referenced in the latest Progress Report. It was agreed that the Winstone report should be updated to reflect this complaint.

RM queried the lake's access conditions, given there is a greater level of access. WA stated the lake is still classified as a work area and will follow-up re: erecting signage for people looking to access the old lake after business hours.

Otaki and Ashford Park – Community Liaison Group

AP stated that more could be done to have the Ashford Park Progress Report forward looking, specifically around upcoming planned work, as it primarily work that has already been completed.

Compliance Inspection Report [Kapiti Coast District Council]

AP queried with Simon how many site visits had been conducted, Simon stated one.

SA outlined the process he follows when conducting his site checks. AP raised the suggestion of Simon having a compliance checklist (i.e. a spreadsheet that lists resource consent conditions, with assessment criteria and the assessment outcome).

General Business

AP requested to have a follow-up on action items from previous meeting minutes, as the current meeting minutes do not have this.

DH queried what was being done re: pest control. WA stated he will follow-up whether something can be done about an abandoned house that has possums.

ACTION ITEMS

#	Item	Date raised	Lead
1	Obtain update on Winstone email inbox for CLG queries	30/05/2023	Mark
2	Source <i>Piezometer Report</i>	30/05/2023	Dan M
3	Query with Dan McGregor about the plan for the bund	30/05/2023	Gary
6	Discuss whether signage can be placed re: accessing old lake after business hours	6/12/2023	Wiremu
7	Update Winstone November 23 report to reflect the complaint received by KCDC for dust	6/12/23	Wiremu
8	Update Agenda for meetings to include a review of previous meeting's actions	6/12/23	Mark
9	Undertake pest control for possums in the abandoned house	6/12/23	Wiremu
10	Investigate creating a compliance checklist for resource consent conditions and present update against checklist as part of KCDC report	6/12/23	Simon
11	Increase focus of Winstone's report to include more forward looking plans – e.g. what is coming up in the next 6 months.	6/12/23	Wiremu

ANNOUNCEMENTS

n/a

NEXT MEETING

Thursday 30 May at 6pm, Otaki Memorial Hall Supper Room.