

Otaki and Ashford Park – Community Liaison Group

Time	6pm – 7:30pm
Venue	Ōtaki Memorial Hall, Main Street, Ōtaki
Date	30 May 2024
Attendees	Andreas Paxie; Shelley Warwick
Apologies	Robert MacIndoe;
Meeting purpose	Provide input into all management plans and strategies for the site and provide a forum to present monitoring results and updates on project progress. (Condition 62, Item 15 in Ashford Park Quarry Site Management Plan)

AGENDA

#	What	Lead	Notes
1	Open meeting <ul style="list-style-type: none"> Include apologies 	Facilitator	
2	Minutes and Actions	Facilitator	
3	Progress from Winstone Aggregates + discussion <ul style="list-style-type: none"> Briefing Paper 	GBC Winstone	
4	Compliance Discussion <ul style="list-style-type: none"> Inspection Report Compliance Monitoring Spreadsheet 	KCDC	
5	Compliance Report	GWRC	
6	Other business	CLG members	
7	Next Meeting	Facilitator	

OPEN ACTIONS

#	Action / Discussion	Who	When	Status
1	Obtain update on Winstone email inbox for CLG queries	Mark	30/05/23	Done
2	Source Piezometer Report	Dan M	30/05/23	
3	Query with Dan McGregor about bund plan	Gary	30/04/23	
4	Discuss whether signage can be placed re: accessing old lake after business hours	Wiremu	6/12/23	
5	Update Winstone November 23 report to reflect the complaint received by KCDC for dust	Wiremu	6/12/23	
6	Update agenda for meetings to include a review of previous meeting's actions	Mark	6/12/23	Done
7	Undertake pest control for possums in abandoned house	Wiremu	6/12/23	
8	Create compliance checklist for resource consent conditions and present update against checklist as part of KCDC report	Simon	6/12/23	In Progress
9	Increase focus of Winstone's report to include more forward looking plans (e.g. what is coming up in the next 6 months)	Wiremu	6/12/23	