

Otaki and Ashford Park – Community Liaison Group

Minutes

Time	6pm – 7:30pm
Venue	Ōtaki Memorial Hall, Main Street, Ōtaki
Date	30 May 2024
Facilitator	Mark Keith
Attendees	<u>Winstone</u> : Wiremu Adams <u>GWRC</u> : Emily McDowall <u>KCDC</u> : Simon Amos <u>Residents</u> : Campbell Andrews, Dennis Harnett, Andreas Paxie
Apologies	<u>Winstone</u> : Gary Edwards <u>KCDC</u> : Chris Papps, Shelley Warwick <u>Friends of Otaki River</u> : Max Lutz <u>Ōtaki-Māori Racing Club</u> : Ben Jamison <u>Black Hawk Farm</u> : Carolyn Jolley <u>Residents</u> : Rob MacIndoe, Janet MacDonald, Tiana Morgans, Derek Kelly, John & Barb Clayton, Hollie Bushe
Meeting purpose	Provide input into all management plans and strategies for the site and provide a forum to present monitoring results and updates on project progress. (Condition 62, Item 15 in Ashford Park Quarry Site Management Plan)

All Ashford Park related documents (e.g. Plans, Monitoring Results, CLG information, CLG Agendas and Minutes) can be accessed at the following link:

<https://winstoneaggregates.co.nz/locations/otaki-quarry/ashford-park/>

Agenda item 2

Approval of previous meeting minutes

The minutes from the December 2023 meeting were approved.

Review open actions from previous meeting

A review of the option action items can be found in [Appendix 1](#).

Agenda item 3 – Ashford Park Progress Park Report

Wiremu ran through the progress report and highlighted that extraction in stage 2 will continue over the next couple of months before an anticipated start date of moving to Stage 3 in July 2024.

Improvements to the report were noted and CLG members suggested for the report to further align with the comprehensive verbal update that accompanied the report.

Kapiti Coast District Council and Greater Wellington Regional Council may want to have a site visit when stage 3 progresses.

Agenda item 4 - Compliance Discussion (Inspection Report and Compliance Monitoring Spreadsheet)

Simon ran through the Compliance Inspection Report and stated that the Acoustic Bund in Stage 2 is in good shape and has good cover.

Andreas queried whether the acoustic bunds would remain until extraction finishes. Wiremu stated that the bunds will remain until the end of the project.

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As a follow-up, Dennis queried whether the bunds, as part of the resource consent condition, must be removed before once extraction is completed. Simon stated that the bunds must be removed at the end of extraction in line with consent conditions [consent condition #23]

Campbell queried where the topsoil from Stage 3 extraction will go. Wiremu stated he will follow-up with a response.

NOTE: Consent condition # 25 states that "*All topsoil which is not used for bunding purposes shall be stockpiled for use in land rehabilitation on the site. Where topsoil is surplus to the requirements for land rehabilitation of the Ashford Park site, topsoil may be used for rehabilitation works at the existing Otaki site or otherwise reused in the vicinity of the site. Topsoil stockpiling shall be located and adequately stabilized to minimise the potential for off-site effects*".

Agenda item 5 – Compliance Report (GWRC)

Emily ran through her Compliance Report and stated that full compliance has been achieved in Condition # 12, 17 and 18.

Condition # 13 is technically non-compliant. Winstone is required to undertake water sampling for E. coli and TPH from two locations at intervals not greater than three months and forward these results onto Greater Wellington Regional Council.

Emily stated the reports are supposed to be received quarterly and have only received two, not four. In response, Wiremu stated he will raise this issue of non-compliance with Dan. Emily stated she will also discuss the issue of ongoing frequency of report publishing with Winstone Aggregates.

Agenda item 6 – Other business

Andreas stated that one of consent conditions referenced noxious weeds, and that a blackberry bush is coming onto his property. Andreas reiterated that as part of the consent conditions, Winstone need to control both noxious weeds as well as pests. Wiremu stated he will follow up with their contracted property management company.

NOTE: Condition # 11(p) references that weed and pest animal programme required under **condition # 44b** are outlined in the Site Management Plan (**condition # 10**).

Campbell queried the location placement for the new toilet block. Campbell was reminded he is welcome to call the Kapiti Coast District Council for further information.

Agenda item 7 – Date of next meeting

Tuesday 26 November, 6pm – 7:30pm.

New Action Items

#	Item	Date raised	Lead
1	Discuss use and placement of excess topsoil	30/05/24	Wiremu
2	Discuss ongoing reporting frequency for water sampling	30/05/24	Wiremu / Emily
3	Provide update on pest (Possum) and weed control (Blackberry bushes)	30/05/24	Wiremu

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Appendix 1 – Open action items from previous meeting

#	Action	Comments	Date Raised	Lead	Status
1	Obtain update on Winstone email inbox for CLG queries	CLG members can email Winstone directly using environment@winstoneaggregates.co.nz	30/05/23	Mark	Done
2	Source Piezometer Report	Simon stated he will follow up with Winstone Aggregates / GWRC for an update. An out-of-cycle update will then be provided via the facilitator to the CLG.	30/05/23	Simon	In progress
3	Query with Dan McGregor about the Stage 3 bund plan	Gary was unwell and will provide an out-of-cycle email to the CLG via the facilitator on a progress update.	30/04/23	Gary	In progress
4	Discuss placing signage for accessing lake after hours	Wiremu stated this is in progress	6/12/23	Wiremu	In progress
5	Update Winstone Nov 23 report to reflect dust complaint	Wiremu to follow-up with Gary and provide an email back to group	6/12/23	Wiremu	In progress
6	Update agenda to include a review of previous meeting's actions.	Mark stated this has now been done	6/12/23	Mark	Done
7	Manage possums in abandoned house	Wiremu stated a contracted Property Services Company are managing this. Wiremu to follow-up and provide an update	6/12/23	Wiremu	In progress
8	Create compliance checklist for consent conditions	Simon stated this is now done	6/12/23	Simon	Done
9	Increase focus of Winstone's report to be more forward looking	Wiremu stated this is now done	6/12/23	Wiremu	Done