

Otaki and Ashford Park – Community Liaison Group

Minutes

Time	6pm – 7:30pm
Venue	Ōtaki Memorial Hall, Main Street, Ōtaki
Date	19 May 2065
Facilitator	Mark Keith
Attendees	<u>Winstone</u> : Wiremu Adams <u>Residents</u> : Andreas Paxie, Campbell Andrews, Dennis Harnett, George Williamson <u>Friends of Ōtaki River</u> : Max Lutz
Apologies	<u>Winstone</u> : Gary Edwards <u>GWRC</u> : Simon Hunt <u>KCDC</u> : Simon Amos <u>Ōtaki-Māori Racing Club</u> : Ben Jamison <u>Black Hawk Farm</u> : Carolyn Jolley <u>Residents</u> : Derek Kelly, Hollie Bushe, Rob MacIndoe, Tiana Morgans
Meeting purpose	Provide input into all management plans and strategies for the site and provide a forum to present monitoring results and updates on project progress. (Condition 62, Item 15 in Ashford Park Quarry Site Management Plan)

All Ashford Park related documents (e.g. Plans, Monitoring Results, CLG information, CLG Agendas and Minutes) can be accessed at the following link:

<https://winstoneaggregates.co.nz/locations/otaki-quarry/ashford-park/>

New action items resulting from this meeting can be found in [Appendix 1](#).

Agenda item 1 – Open Meeting

Mark opened the meeting, listed apologies and outlined that Simon Hunt, new representative from Greater Wellington Regional Council was excused from attending given no new reporting to provide an update on. Simon indicated he would attend the next CLG.

Agenda item 2 – Minutes and actions

Previous meeting minutes had been circulated prior to the meeting. There were no matters arising requiring action.

A review of all closed action items can be found in [Appendix 2](#).

Agenda item 3 – Compliance Report (Winstone Aggregates)

Andreas queried whether pea meta was used to fill in the lake. Wiremu stated that it's only used to backfill the lake edge, not the lake itself.

George raised a request to have pond area filled in on the southwestern side of the river, down by the main track.

Andreas raised whether anything can be done regarding parking and traffic management, and stated that cars are parking at the end of Te Roto Road and there can be up to 7 - 10 cars parked during the day.

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Andreas queried whether traffic monitoring could be implemented to better understand walkway usage and whether a broader Traffic Management Plan could be considered. Wiremu stated that he would feed these concerns back to management.

Agenda item 4 – Compliance Inspection Report (Kapiti Coast District Council)

Mark (on Simon's behalf) read the Kapiti Coast District Council Compliance Report. Mark to raise with Simon the ongoing usefulness of the CLG having visibility of consent conditions.

Agenda item 5 – Other business

Max raised concern with the ongoing theft and vandalism of the new toilet facilities and suggested that having a security camera installed under the NZTA Expressway Bridge would help to alleviate this behaviour. Mark stated that he would raise this with NZTA on behalf of the group.

Agenda item 6 – Date of next meeting

Tuesday 17 November 2026, 6pm – 7:30pm.

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Appendix 1 - New Action Items

#	Item	Date raised	Raised by	Assigned to
1	Explore whether the pond area by the southwestern side of the river (down by the main track) can be filled in.	19/11/26	George Williamson	Wiremu / Gary
1	Investigate parking activity at the end of Te Roto Road and consider whether traffic monitoring or other traffic management measures are warranted.	19/11/26	Andreas Paxie	Wiremu / Gary
2	Discuss ongoing visibility of operating consent conditions being made available to CLG members.	19/11/26	Andreas Paxie	Mark

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Appendix 2 – Previous action items

#	Action	Comments	Date Raised	Lead	Status
1	Provide Consent Conditions Spreadsheet for next CLG (25 November 2025)	Simon has supplied the Compliance Monitoring Spreadsheet	26/05/2025	Simon	Done
2	Investigate weed control near Tiana's property	Gary stated this is now done.	25/11/2024	Gary	Done
3	Provide property boundaries lines to Shelley	Gary stated this is now done.	25/11/2024	Gary	Done
4	Provide update on weed control for blackberry bushes	Gary stated that Property Services Group have visited however weed treatment is weather dependent	30/05/24	Gary	Done
5	Discuss ongoing reporting for water sampling	Gary stated that frequency is changed to twice a year	30/05/24	Gary	Done
6	Discuss use and placement of excess topsoil	Gary stated stockpiled topsoil on-site is for Winstone's use for rehabilitation	30/05/24	Gary	Done
7	Increase focus of Winstone's report to be more forward looking	Wiremu stated this is now done	6/12/23	Wiremu	Done
8	Create compliance checklist for consent conditions	Simon stated this is now done	6/12/23	Simon	Done
9	Manage possums in abandoned house	Wiremu stated a contracted Property Services Company are managing this. Wiremu to follow-up and provide an update	6/12/23	Wiremu	Done
10	Update agenda to include a review of previous meeting's actions.	Mark stated this has now been done	6/12/23	Mark	Done
11	Update Winstone Nov 23 report to reflect dust complaint	Wiremu to follow-up with Gary and provide an email back to group 26/10/24 – Action not related to Ashford Park or CLG meetings.	6/12/23	Wiremu	Done
12	Discuss placing signage for accessing lake after hours	Wiremu stated this is in progress 26/10/24 – Action not related to Ashford Park or CLG meetings	6/12/23	Wiremu	Done
13	Query with Dan McGregor about the	Gary was unwell and will provide an out-of-cycle email to the CLG	30/04/23	Gary	Done

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	Stage 3 bund plan	via the facilitator on a progress update.			
14	Source Piezometer Report	Simon stated he will follow up with Winstone Aggregates / GWRC for an update. An out-of-cycle update will then be provided via the facilitator to the CLG.	30/05/23	Simon	Done
15	Obtain update on Winstone email inbox for CLG queries	CLG members can email Winstone directly using environment@winstoneaggregates.co.nz	30/05/23	Mark	Done